

**REQUEST FOR QUALIFICATIONS (RFQ)  
FOR CONSTRUCTION MANAGEMENT SERVICES  
RFQ 09-006-CM**

The City of Houston intends to enter into a work order contract for construction management and inspection (CM&I) services for the projects listed below. The work to be performed by the selected firms will be in accordance with the City's Standard Construction Management and Inspection Contract (available for reference at: <http://documents.publicworks.houstontx.gov/document-center/cip-projects/draft-construction-management-and-inspection-services-agreement/details.htm>)

The submittal shall include a transmittal letter. Following the transmittal letter shall be a one-page letter from each sub-consulting firm proposed in the submittal indicating that firm's desire to be included and indicating a general statement of the scope of services that the sub-consultant will perform if the submitting firm is selected. A copy of the submitting firm's response to questionnaire pertaining to "conflict of interest" submitted to the City secretary should also be included. Local Government Code Chapter 176 requires firms seeking to do business with the City of Houston ("City") to file a Conflict of Interest Questionnaire with the City Secretary. The Conflict of Interest Questionnaire is available for downloading on the Texas Ethics Commission's website at: <http://www.ethics.state.tx.us/forms/CIQ.pdf>. The completed Conflict of Interest Questionnaire will be posted on the City Secretary's website. A list of the City Local Government Officers is posted on the City Secretary's website. It is the submitting firm's responsibility to submit the latest version of the CIQ form as promulgated by the Texas Ethics Commission.

The City of Houston's Pay or Play (POP) Program as authorized by Ordinance 2007-534 and executive Order 1-7 will be included as part of the professional services contract. Information concerning the POP Program can be found at <http://www.houstontx.gov/aacc/popforms.html>.

To qualify for the contract award, the selected firm must be a registered PWE 100 firm in CM&I services with the City. To be considered for evaluation firms should submit specific Statement of Qualifications (SOQ) for the projects listed below. The length of submittal document shall not exceed 10 pages (single sided) on 8-1/2" x 11" paper. The qualifications shall include:

- Specific construction management and inspection service capabilities of the firms for the projects
- Prior experience (preferably within the last five years) in managing similar public infrastructure or CIP construction projects
- Demonstrated ability to manage construction to achieve quality of work required by the construction contract
- Demonstrated ability to effectively manage owner's costs and to meet construction schedule
- Demonstrated ability to coordinate construction activities and to minimize construction impacts to the general public

- Demonstrated ability to work with the contractor in resolving construction conflicts and ensuring safety
- The specific qualifications of team members and sub-consultants (including sub-consultant's employees) planned for these projects
- Demonstrated ability to fulfill MWBE goals

A committee appointed by the Director of Public Works will review the submittals and recommend the most highly qualified submitting firms for selection. The PWE 100 Forms on file will be used along with the submittal document for evaluation of the firm's qualification.

A pre-submittal meeting will be held at 10:00 A.M. on, Friday, June 13, 2008 in the auditorium on the Garden Level of 611 Walker to discuss this and other solicitations. A firm may not have more than three members to this meeting.

Deadline: Five (5) copies of a letter of interest notifying the City of Houston of the provider's intent to be considered for these professional services, including qualifications and accompany statements shall be addressed to the City of Houston - Department of Public Works and Engineering - 611 Walker, 17<sup>th</sup> Floor - Houston, Texas 77002. Attention: Mr. J. Timothy Lincoln, P.E., Senior Assistant Director by 2:00 p.m. (CST), June 27, 2008. Submit qualifications in a sealed envelope and clearly identify RFQ Number and firm name on the outside of the envelope. Any submissions received after this time will not be considered.

### **Package 1**

Title: Congestion Mitigation and Air Quality (CMAQ) traffic signal communications

Scope: Deploy and integrate (with Houston TranStar) fiber optic communications along multiple corridors within the City of Houston including: Cullen, El Camino Real, Kingwood, Wayside, Bingle, Clay, Gessner, JFK, Northpark, Bay Area Blvd, and Westheimer.

Location: Various                      Key Map: Various

Design Engineer: City of Houston

Scheduled Construction Award: January 2009

Estimated Construction Cost: \$5 Million

Title: Congestion Mitigation and Air Quality (CMAQ) traffic signal communications

Scope: Deploy and integrate (with Houston TranStar) fiber optic communications to multiple corridors within the City of Houston including: Airport, Antoine, Memorial, Cullen, El Dorado, Ella, Lockwood, Elgin, and Scott.

Location: Various                      Key Map: Various

Design Engineer: TBD

Scheduled Construction Award: May 2009

Estimated Construction Cost: \$4 Million

Title: City of Houston traffic signal communications with Houston TranStar

Scope: Deploy and integrate fiber optic communications along Hempstead, Old Kay Rd, Washington, and Memorial. This fiber cable will tie directly into Houston TranStar. It will also tie into existing traffic signal fiber cable at multiple points along these routes.

Location: Various                      Key Map: Various

Design Engineer: TBD

Scheduled Construction Award: February 2009

Estimated Construction Cost: \$2 Million