



IMPORTANT NOTICE REGARDING FLOOD AND WIND EVENT REPAIR WORK

Homeowner's Information

As the Houston area begins the process of cleaning up and rebuilding after the recent flooding and high wind events, the City of Houston's Public Works Department wants to remind consumers of several basic repair rules:

1. Permits are required for some types of repairs to your flood damaged home.
2. Electrical, mechanical or plumbing contractors making repairs to your home must buy a permit and they must be registered with the City of Houston. General contractors are not required to have a license.
3. It is recommended that you get three bids and review them carefully.
4. Homeowners can apply for permits themselves except for electrical work, which must be done by a licensed electrician.
5. If electrical outlets, switches and/or service were flooded, it is recommended that a licensed electrician examine it before use. No permit is required to have a licensed electrician examine your electrical system.

To see if any complaints have been filed against a contractor, check with the Better Business Bureau at <http://www.bbbhou.org/>.

Note: Homes located in the floodplain must contact the FMO office at 832-394-8854 before making any repairs.

Repair Permit Guidelines

Structural Repairs:

Permits are **NOT REQUIRED** for

- Tarping
- Replacing fences
- Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work including the repair of damaged gypsum board that is not part of a fire-rated assembly.
- Repair of exterior wood fascia, trim, and soffits, as well as siding that does not exceed 128 square feet and is not part of a fire-rated assembly.
- Roof covering that does not exceed 100 square feet.

Permits **ARE REQUIRED** if your home suffered any structural damage such as walls being moved or knocked down or a roof collapse. Permits **ARE** also required for complete re-roofing, doors, and windows.

Electrical Repairs:

ALL ELECTRICAL REPAIR WORK REQUIRES A PERMIT AND MUST BE COMPLETED BY A LICENSED ELECTRICAL CONTRACTOR.

Mechanical Repairs:

Permits are **NOT REQUIRED** for the installation or replacement of air outlet grills, thermostats, return air filters or grills.

Permits **ARE REQUIRED** for replacing condensing units and evaporator coils relocating a condensing unit from its original location, replacing a condensing unit with one of a different tonnage rating, or installing or replacing ductwork or furnaces.

Plumbing Repairs:

Permits are **NOT REQUIRED** for minor repairs or replacing plumbing fixtures.

Permits **ARE REQUIRED** for reconnecting fixtures to the water/wastewater system.

How and Where to Get a Permit

Downtown
1002 Washington Ave.
832-394-9494

Northwest
3825 Dacoma
713-686-5705

Kingwood
3915 Rustic Woods
281-361-9580

Clear Lake
1335 Regents Park, Ste. 130
832-395-6787

For additional detailed information:

http://edocs.publicworks.houstontx.gov/documents/divisions/planning/enforcement/1058_residential_repair_guidelines.pdf

From the Office of the Building Official

Assuring safe and healthy living, recreational, and work environments for people throughout the City of Houston by efficiently administering the building code and providing exceptional customer service.

832-394-9494 or via email at rmcad@houstontx.gov