

## FY 16 Pre-Submittal Meeting

### Questions and Responses

#### *(Questions from Pre-Submittal Meeting May 27, 2015)*

##### Clarifications:

RFQ E16-04 – The project Location was stated as “The project area is generally bound by 74th Street on the west, Navigation Boulevard on the east, Canal Street on the north, and Harrisburg Boulevard on the south.” The Project Location is now “This project area is Lorraine Street from Houston Avenue to Jensen Drive, excluding the Hardy Toll Road Underpass/Ramp from Hardy to West Street”. The RFQ E16-04 with tracked changes is available for download.

RFQ E16-05 (N02) – The project Location was stated as “This project area is Dairy Ashford road from Memorial to Buffalo Bayou.” The Project Location is now “This project area is West Bellfort Avenue from Dairy Ashford to South Kirkwood.” The RFQ E16-05 with tracked changes is available for download.

RFQ CM16-01 thru CM16-06 – Sub Consultant- Team Rule; was stated as C. **Rule of 8:** Any firm submitting as a Prime cannot be a submitted sub-consultant for more than 8 prime consultants submitting for any RFQ. Note it now states; C. **Rule of 8:** Any firm submitting as a Prime cannot be a submitted sub-consultant for more than 8 prime consultants submitting for each RFQ. The RFQs CM16-01 thru CM16-06 with tracked changes is available for download.

**Question:** Registered and downloaded the RFQ’s but have not received a confirmation email with the Submission Table.

**Answer:** Registration after May 4, 2015 will receive an e-mail for each RFQ download within 2-3 days after your download. The e-mail will include the “SOQ Submission Table”. If you have not received your submission table Please email [PWE.PSS@houstontx.gov](mailto:PWE.PSS@houstontx.gov).

**Question:** What is the M/WBE Goal?

**Answer:** The M/WBE Goal for all Professional Services is 24%. The Prime certification does not count towards the Goal.

Question: Are there any Pre Engineering reports and plans available for RFQs E16-01, E16-02, E16-04 and E16-05

Answer: The scope of work provides enough details to address the required qualifications for the RFQ's. No specific information is available during this process.

Question: For RFQ E16-21 would the City consider applicable experience outside of Harris County?

Answer: The scope of work specifically states Harris County however this requirement will not preclude any SOQ submissions.

Question: Clarify the Pre-Qualification Criteria

Answer: The Pre-Qualification is based on the PWE100 Year 2014 Total Fees of Houston Office. Fees must be \$2,000,000.00 or less. If the Prime is above this range, that SOQ will not be considered. This Pre-Qualification applies to **RFQs E16-02 and E16-04 Only**

Question: Does Geotechnical, Environmental and Survey Firms count as Non-Engineering Services?

Answer: No. Examples of Non-Engineering Services are Tree/Landscape Services, Reprographics, etc.

Question: RFQs CM16-01 thru CM16-02. Can a PE License be substituted for the CCM Certification requirement?

Answer: This applies to all CM RFQs. A PE license cannot be substituted for CCM. The Content of Qualifications does allow compliance within the first year of the contract.

***(Question from PWEPS)***

Question: RFQ WW 16-01. Is this a single-year or multi-year project? If multi-year, what is the term of the contract?

Answer: The Term per the RFQ states multi-year. The term is determined by the Department during the Contract initiation.

Question: For the Construction Management and Inspection RFQs, what additional disciplines might be needed as consultants? Is testing, geotechnical, survey, environmental, or scheduling included in the scope of work for these projects?

Answer: Construction Management and Inspection Services is the requirement no other disciplines or additional services is required.

Question: Requested the TIRZ information in SOQ, but if firm has never participated in TIRZ, will it get fewer points for the SOQ?

Answer: No.

Question: For CM RFQs, can the City provide an estimated/average dollar value range for the construction projects' cost anticipated under this contract (Applicable to each RFP)

Answer: Estimated/average dollar value and schedule range for CM projects varies based on the CIP construction cost, construction duration and complexity of the project. Projects that are planned for construction within the 2015-2019 CIP can be found per the following link. <http://houstontx.gov/cip/CIP-Home-Page>

Question: Wastewater Treatment Facility projects are under which CM RFQ?

Answer: There are no Wastewater Treatment Facility CM RFQs.

Question: Who should we address the Transmittal Letter to?

Answer: Address the transmittal Letters of Interest to the City of Houston, Public Works and Engineering Department, Attention: Professional Services Selection. The Transmittal Letter is not part of the 8 pages.