



APPLICATION

NON-ACCEPTANCE / DISCLAIMER OF STREET OR ALLEY

Both the property owner (applicant) and the agent (if applicable) must sign this application where indicated on page 3. A signed original authorization letter may be substituted for the property owner's (applicant's) signature. Providing the requested information will ensure the timely review of your request.

- 1. **Property Owner (Applicant)**: Your name, address, daytime telephone and facsimile numbers, and e-mail address.

Name: _____
Address: _____

Contact: _____
Telephone No.: _____
Facsimile No.: _____
E-mail Address: _____

- 2. **Agent**: Name, address, daytime telephone and facsimile numbers, and e-mail address of any agent who will represent you in this matter. The agent will be the sole representative and contact for this request. *(To be completed only if you are represented by an agent.)*

Name: _____
Address: _____

Contact: _____
Telephone No.: _____
Facsimile No.: _____
E-mail Address: _____

- 3. Key Map Location of area of your request (*Example: 493X*): _____

- 4. Council District: _____

9. Name(s) of all property owner(s) abutting the portion of street, alley, or easement you are requesting to be non-accepted.

Name

Name

Address

Address

City/State/Zip Code

City/State/Zip Code

(Attach additional pages, if necessary.)

10.. If there are any agreements from other departments within the City associated with this request, please attach a copy of the agreement to this form.



Signatures

Property Owner(s) [required unless separate authorization letter submitted]:

(Date)

(Date)

Agent [required]:

(Date Submitted)



JRC APPLICATION INSTRUCTIONS



At least (1) one original and (9) nine complete, collated copies of your application with all attachments must be provided and delivered in person by the applicant or authorized agent to:

The Real Estate Branch
Department of Public Works and Engineering
611 Walker, 19th Floor
Houston, Texas 77002

No applications will be accepted by fax, mail, email, or messenger delivery. Applications are accepted each Thursday between 9:00 a.m. and noon, on a first-come first-serve basis except during posted holidays. No appointments are required. Late or incomplete applications will not be accepted, but may be submitted the following Thursday once completed.

Questions may be directed to the Department of Public Works and Engineering, Real Estate Branch at (832) 395-3118, by facsimile at (832) 395-3170, or by email at jrcinfo@houstontx.gov. The Joint Referral Committee website is <http://documents.publicworks.houstontx.gov/latest/joint-referral-committee.htm>. Both the property owner (applicant) and the agent (if applicable) must sign this application where indicated. A signed authorization letter may be substituted for the property owner's signature if an agent is submitting this application. If the property owner is a corporation, the principal (include his or her title within the company) signing the application must be the same person listed. If the property owner is a type of partnership then the general partner must be also be included. If the general partner is business entity, then list the organization's name and the name of the binding principal and his or her title.

1. Your application must include:

- A. A clear 8.5 x 11-inch drawing or map of the subject area highlighted in different colors or cross-hatched in different patterns with a legend indicating property owned by other abutting property owners (if applicable) and the property requested to be sold.
- B. One recently dated aerial photograph and at least (3) three different, full size, recent, clear photograph of the subject area taken from different directions or points of view marked or otherwise indicating the requested property in relation to reference points such as streets, the applicant's property, etc.
- C. The subdivision plat that dedicated or conveyed the City's or public's ownership of the subject area in a clearly readable form with the recording information. The subdivision plat must be as large as necessary to accommodate the map and dedicatory language on one page.
- D. Harris County Appraisal District printouts showing the applicant's property ownership, the City's ownership, and any other abutting property owners' ownership if applicable.

F. Title report of the parent tract.

Subdivision plats and deeds may be obtained from the County Clerk's Office, 201 Caroline, 4th Floor, Houston, Texas, 77002 or at branch locations. For directions or general information please call (713) 755-6411.

Copies of City of Houston engineering drawings may be obtained at the City of Houston Permitting Center located at 1002 Washington Avenue, Houston, Texas. For directions or general information please call (832) 394-9000.



Wichita Street at Fannin looking northwest



Wichita Street at Main Street looking southeast



Wichita Street at Fannin Street looking northwest



Account Number	Address	Owner Name	?
13-Digit Number	<input type="text"/>	<input type="text"/>	<input type="text"/>
			search

Tax Year: 2014 ▼

HARRIS COUNTY APPRAISAL DISTRICT
 REAL PROPERTY ACCOUNT INFORMATION
0332560050015

Print E-mail

- [Owner Services](#)
- [Similar Owner Name](#)
- [Nearby Addresses](#)
- [Same Street Name](#)
- [Related Map 5356D](#)

Ownership History | Fiduciary Information

Owner and Property Information

Owner Name & Mailing Address: **Property Holdings, LLC
 123 Smith Street, Suite 500
 Houston, Texas 77004**

Legal Description: **LTS 4 & 9 & TRS 3 7 & 8 BLK 5
 SOUTHMORE OUTLOT 110
 5001 MAIN ST
 HOUSTON TX 77002**

State Class Code		Land Use Code		Building Class		Total Units
F1 -- Real, Commercial	7500 -- Comm. Tabled Retail Land			E		0
Land Area	Building Area	Net Rentable Area	Neighborhood	Market Area	Map Facet	Key Map®
20,500 SF	4,801	0	5903.01	4002 -- South Main	5356D	493W

Value Status Information

Capped Account	Value Status	Notice Date	Shared CAD
No	Noticed	03/31/2014	No

Exemptions and Jurisdictions

Exemption Type	Districts	Jurisdictions	ARB Status	2013 Rate	2014 Rate	Online Tax Bill
None	001	HOUSTON ISD	Supplemental: 09/12/2014	1.186700	1.196700	View
	040	HARRIS COUNTY	Supplemental: 09/12/2014	0.414550	0.417310	View
	041	HARRIS CO FLOOD CNTRL	Supplemental: 09/12/2014	0.028270	0.027360	
	042	PORT OF HOUSTON AUTHY	Supplemental: 09/12/2014	0.017160	0.015310	
	043	HARRIS CO HOSP DIST	Supplemental: 09/12/2014	0.170000	0.170000	
	044	HARRIS CO EDUC DEPT	Supplemental: 09/12/2014	0.006358	0.005999	
	048	HOU COMMUNITY COLLEGE	Supplemental: 09/12/2014	0.097173	0.106890	
	061	CITY OF HOUSTON	Supplemental: 09/12/2014	0.638750	0.631080	
	295	MIDTOWN TIRZ 2A (040)	Supplemental: 09/12/2014			
	304	MIDTOWN TIRZ 2A (048)	Supplemental: 09/12/2014			
	593	MIDTOWN TIRZ 2A (061)	Supplemental: 09/12/2014			
	953	MIDTOWN MGMT DIST	Supplemental: 09/12/2014	0.118100		
972	MIDTOWN TIRZ 2A (001)	Supplemental: 09/12/2014				

Valuations

Value as of January 1, 2013			Value as of January 1, 2014		
	Market	Appraised		Market	Appraised
Land	1,025,000		Land	1,025,000	
Improvement	18,859		Improvement	19,392	
Total	1,043,859	1,043,859	Total	1,044,392	1,044,392

5-Year Value History

Land
Market Value Land

Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	7500 -- Comm. Tabled Retail Land	SF1	SF	20,500	1.00	1.00	1.00	--	1.00	50.00	50.00	1,025,000.00

Building

Building	Year Built	Type	Style	Quality	Impr	Sq Ft	Building Details
1	1945	Car Wash (Automatic)	8436 -- Car Wash - Automatic	Average		4,801	Displayed

Building Details (1)

Texas law prevents us from displaying residential sketches on our website. You can see the sketch or get a copy at [HCAD's information center at 13013 NW Freeway.](#)

Building Data		Building Areas	
Element	Details	Description	Area
Cooling Type	None	CNPY ROOF W/ SLAB -C	1,110
Construction Type	Steel, Light	BASE AREA PRI	744
Functional Utility	Poor	BASE AREA PRI	3,094
Heating Type	Unit Heaters	CNPY ROOF W/ SLAB -C	1,104
Partition Type	Normal	BASE AREA PRI	963
Physical Condition	Poor		
Plumbing Type	Adequate	Extra Features	
Sprinkler Type	None	Description	Units
Exterior Wall	Metal, Light	CANOPY ROOF AND SLAB	2
Economic Obsolescence	Unsound	Paving - Asphalt	1
Element	Units		
Wall Height	12		
Interior Finish Percent	100		



Account Number	Address	Owner Name	?
13-Digit Number	<input type="text"/>	<input type="text"/>	<input type="text"/>
			search

Tax Year: 2014 ▼

HARRIS COUNTY APPRAISAL DISTRICT
 REAL PROPERTY ACCOUNT INFORMATION
1206550010001

Print E-mail

- [Owner Services](#)
- [Similar Owner Name](#)
- [Nearby Addresses](#)
- [Same Street Name](#)
- [Related Map 5356D](#)

Ownership History | Fiduciary Information

Owner and Property Information

Owner Name & Mailing Address: **Pete's Party Palace
 4919 Main Street
 Houston, Texas 77002**

Legal Description: **RES A BLK 1
 MAIN WICHITA FANNIN
 4919 MAIN ST
 HOUSTON TX 77002**

State Class Code	Land Use Code	Building Class	Total Units
F1 -- Real, Commercial	7700 -- Comm. Tabled Specialty Land	E	0
Land Area	Building Area	Net Rentable Area	Neighborhood
24,500 SF	2,976	0	5903.01
Market Area	Map Facet	Key Map®	
4002 -- South Main	5356D	493W	

Value Status Information

Capped Account	Value Status	Notice Date	Shared CAD
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Exemptions and Jurisdictions

Exemption Type	Districts	Jurisdictions	ARB Status	2013 Rate	2014 Rate	Online Tax Bill
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972	MIDTOWN TIRZ 2A (001)	Certified: 08/15/2014				

Valuations

Value as of January 1, 2013			Value as of January 1, 2014		
	Market	Appraised		Market	Appraised
Land	1,225,000		Land	1,225,000	
Improvement	364,022		Improvement	300,000	
Total	1,589,022	1,589,022	Total	1,525,000	1,525,000

5-Year Value History

Land

Market Value Land

Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	7700 -- Comm. Tabled Specialty Land	SF1	SF	24,500	1.00	1.00	1.00	Corner or Alley	1.00	50.00	50.00	1,225,000.00

Building

Building	Year Built	Type	Style	Quality	Impr	Sq Ft	Building Details
1	2000	Service Station (Self)	8419 -- Convenience Market	Good		2,976	Displayed

Building Details (1)

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Building Data		Building Areas	
Element	Details	Description	Area
Cooling Type	Central / Forced	CNPY ROOF SS GD -C	4,704
Construction Type	Fire Resistant Steel	BASE AREA PRI	2,976
Functional Utility	Avg/Normal		
Heating Type	Hot Air	Extra Features	
Partition Type	Normal	Description	Units
Physical Condition	Avg/Normal	CANOPY ROOF SERV STN GOOD	1
Plumbing Type	Adequate	Paving - Heavy Concrete	1
Sprinkler Type	None	Electronic Dispenser	1
Exterior Wall	Frame / Res Stucco	Petroleum Stg Tank -Coated S -Sgl Wall -15,000 Gal	1
Economic Obsolescence	Normal	Petroleum Stg Tank -Coated S -Sgl Wall -20,000 Gal	1
Element	Units		
Wall Height	14		
Interior Finish Percent	100		

