



**COMMERCIAL REROOFING "ONLY" WORKSHEET**

Date: \_\_\_\_\_

Project Number: \_\_\_\_\_ Project Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Company's Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Total Building Area (Sq. Ft.) \_\_\_\_\_ Total Reroofing Area (Sq. Ft.) \_\_\_\_\_

**REROOFING CONSTRUCTION SHALL COMPLY WITH THE FOLLOWING SPECIFIC REQUIREMENTS AS WELL AS THE APPROPRIATE APPLICABLE PROVISIONS OF CH. 9 IRC (2012) OR CH. 15 IBC (2012).**

- 1) Existing roof covering and felt materials shall be completely removed and disposed of properly.
- 2) All roof decking will be inspected; decking materials shall be replaced if found not structurally sound.
- 3) Install or replace all missing, rusted, and/or damaged flashing, counter-flashing, roof vents, vent caps, and metal edging with all new materials.
- 4) Inspect all roof drains and repair or replace when necessary to ensure the roof drainage is sufficient to prevent excessive accumulation of water.
- 5) Install all new roofing materials with the appropriate class roofing as required by the building code for the occupancy and construction type of the building being re-roofed.
- 6) Ensure all fire retardant requirements are maintained.
- 7) The minimum building envelope R-value or U-Factor required for all roof assemblies are identified and specified on the attached COMcheck report for the building or lease space being re-roofed.

Exception to Energy Code: Reroofing where there is already insulation in the roof cavity and it is also the ceiling cavity or when the insulation is not exposed.

**PRINT NAME OF APPLICANT:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_