



# SERVICES OFFERED AT THE NEW CLEAR LAKE SATELLITE OFFICE

- ☑ **Residential One-Stop Plan Reviews.**
- ☑ **Commercial One-Stop Plan Reviews.**
- ☑ **Revisions.**  
Single craft only.
- ☑ **Consultations.**  
Provide information regarding plan requirements.
- ☑ **Trade Permits.**  
Electrical, Plumbing, HVAC.
- ☑ **License Renewals.**  
Electrical, Plumbing, HVAC.
- ☑ **Advance Pay Account Deposits.**
- ☑ **Driveway Permits.**  
Remove and Replace Only.
- ☑ **Occupancy Trade Permits.**  
Electrical, Plumbing, HVAC.
- ☑ **Routing of Plans.**  
Route plans to the Main Office for Plan Review.
- ☑ **Pick Up Certificates of Occupancy/Certificates of Compliance** (Previously Printed at the Main Office).
- ☑ **Address Change Requests (Intake Only)**

## CLEAR LAKE OFFICE

1335 Regents Park, #130  
Houston, TX 77058



Phone: 832-395-6787  
Fax: 832-395-6790

Email:  
[clearlakepermitoffice@houstontx.gov](mailto:clearlakepermitoffice@houstontx.gov)

Hours of Operation  
7:30 a.m. - 4:30 p.m.  
(Closed 12:00-1:00 p.m.)

### Accepted Methods of Payments

- Checks
- Credit Cards



*\* Please note some services are subject to Supervisor's approval*

#### Visit Our Other Satellite Offices:

**Kingwood Office**  
3915 Rustic Woods Drive  
Kingwood, TX 77345  
281-361-9580

**Dacoma Office**  
3825 Dacoma Street  
Houston, TX 77092  
832-395-6585

#### For Full Service, Visit our Main Office:

**Houston Permitting Center**  
1002 Washington Avenue  
Houston, TX 77002  
832-394-9494