**iPERMITS** is the current online site that allows users to apply for and purchase building and trade permits. Its capabilities have now been expanded to allow the submittal of sign permit applications. Users will be able to start the application process via iPermits and view and manage projects from the convenience of their home, office, or any location where the internet is accessible.

### Services Available Online

- Apply for sign permits
- Make an Advance Pay Deposit
- Check APA Account Balances
- Purchase permits
- Print permits
- Track applications

### How to Register

#### Licensed Users

Licensed users include registered licensees and they are required to complete the iAcknowledgement Form (CE-1240) and submit it to the City of Houston prior to accessing iPermits. This may be done via email at signadministration@houstontx.gov or in person. A confirmation with the login information will be sent. Once the email is received, the user may create their profile at: [https://www.pdinet.pd.houstontx.gov/ilms_online_permits/default.asp](https://www.pdinet.pd.houstontx.gov/ilms_online_permits/default.asp)

- **Advance Pay Account**
  - After creating a profile, users will be able to view their Advance Pay Account (APA) via iPermits.

- **Pin Numbers**
  - The iPermits pin and the scheduling pin are two different numbers. The web pin is used to logon to iPERMITS.

#### Non-Licensed Users

Non-licensed users include general contractors, permit services, and other non-license holders and can establish a user profile at [https://www.pdinet.pd.houstontx.gov/ilms_online_permits/default.asp](https://www.pdinet.pd.houstontx.gov/ilms_online_permits/default.asp)

1. Click on First Time User
2. Click No for the three questions asked
3. Click the <Submit> button
4. Enter the required information
5. Click the <Submit Add> button
6. The user profile has been created. You will receive an email with your logo information.

### Contact Us

- **Email Us**
  - signadministration@houstontx.gov

- **Visit Us Online**

- **General Information**
  - 832-394-8890