

KINGWOOD SATELLITE OFFICE

3915 Rustic Woods Drive
Kingwood, TX 77339

832-395-4207
281-361-3348 (fax)
kingwoodpermitoffice@houstontx.gov

Open Monday through Friday
8 am to 5 pm

Available Services

Please note, some services are subject to supervisor's approval.

- Residential one-stop plan review
- Commercial one-stop plan review
- Revisions (*single craft only*)
- Consultations regarding plan requirements
- Trade permits (*electrical, plumbing, HVAC*)
- License renewal (*electrical, plumbing, HVAC*)
- Advance pay account deposits
- Lake Houston permits (*piers, bulkhead and boathouse. Note: plan review is done by Water Quality*)
- Driveway permits (*remove and replace only*)
- Occupancy trade permits (*electrical, plumbing, HVAC*)
- Routing of plans to main office for review
- Pick up Certificates of Occupancy or Certificates of Compliance (*previously printed at the main office*)
- Address change requests (*intake only*)

Payment Methods

- Check (*personal, cashiers, money order*)
- Credit/debit card (*Visa, MasterCard, Discover, American Express*)

Other Locations

Main Office:

1002 Washington Avenue
Houston, TX 77002

Clear Lake Satellite Office:

1335 Regents Park Drive, Suite 130
Houston, TX 77058

Northwest Satellite Office:

10555 Northwest Freeway, Suite 148
Houston, TX 77092

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