

Additional Inspection Phases

These inspections may be scheduled with any of the seven (7) included inspections or with any separate permitted inspection.	
4E	*Temporary Cut-in (TCI)
4W	Sidewalk Driveway Approach
4P	Yard Sewer
4P	Shower Pan (job fabricated)
4S	Brick Ties
Separate Permits Required	
4L	*Temporary Saw-pole
4G	*Temporary Gas
4W	Sidewalk Driveway Permit

* **Temporary Utility Request Letter Required for all Temporary Gas and Electrical Permits**

NOTE : "Same day CONCRETE ONLY" foundation and/or driveway inspections may be requested prior to noon on the same day.

Requesting Certificates

Upon completion of the project and all final inspections complete, the customer will contact the Utility Release Section to request the Certificate of Compliance and the release of utilities to CenterPoint. The certificate and utility request may be requested via:

- Telephone: (832) 394-8847
OR
- In person at 1002 Washington Ave. Houston, TX 77002 1st floor.

If the certificate is requested by noon, it will be printed the same business day and available for pickup after 3 p.m. For any request made after noon, the certificate will not be available until the next business day after 3 p.m. The customer picking up the certificate must provide the project number and valid identification.

Contact Information

Plan Review	
New Residences	832-394-8820
Inspections	
Multi-Discipline Inspections	832-394-8840
Permit Office	
General	832-394-8899
Dacoma Office	713-686-6224
Kingwood Office	281-361-9586
Utility Releases	832-394-8847
Other Information	
Customer Assistance & Code Development Office	832-394-9000
Automated Inspection Request Line	713-222-9922
Websites	
Code Enforcement www.publicworks.houstontx.gov/planning/enforcement/index.htm	
Online Permits/Schedule Inspections/Plan Review Status http://www.pdinet.pd.houstontx.gov/cohilms/webs/Inspection_Lookup.asp	
Forms and Publications: http://www.houstonpermittingcenter.org/code-enforcement/publications.html	

In order for the multi-discipline inspection program to be cost effective for both the city and the builder, inspections must be requested as each of the construction phases are completed.

MDI Multi-Discipline Inspection Program



Objective

The MDI Program objective is to reduce the number of inspections cost effectively by completing multiple inspections during each trip, and to accomplish this goal without compromising the quality or integrity of the inspections.

Program Overview



The MDI Program is a voluntary program set up for the inspection of residential one and two family dwellings. One Multi-Discipline Inspector will inspect all phases of, and trades

in, a construction project from the ground work through to the final product. There are no additional permit fees for utilizing the MDI program. The City of Houston Structural Inspection Section administers this program and all associated construction inspections are performed by a City of Houston Multi-Discipline Inspector.

Registration Process

Registration can be completed either in person or via email:

- In person at 1002 Washington Ave., 4th floor Structural Inspections Section.
- Down load a copy of the application (See form CE-1262 on our Forms and Publications page)
- Email: MultiDisciplinary.Inspections@houstontx.gov

When registering please list on the application:

- Advance pay account number (if available).
- Designated agents that are authorized to request inspections.

One registration number will be issued per company and must be distributed by the primary contact to other representatives.



Once the application is submitted and processed the MDI builder will be notified within 48 hours of new registration number and inspection PIN number.

Building Permit Application Procedure

I. When applying for a building permit the builder must complete a Residential Building Permit Application and a Request for Temporary Utilities Form (CE-1219). Please include the MDI Builder registration number that is assigned by the city and write "MDI PROGRAM" in the remarks section of the building permit application.

Note: Applications are available at the Houston Permitting Center in the 1st floor lobby area.

II. Visit the Permit Office located at 1002 Washington Avenue, 1st Floor, Houston, TX 77002 and submit the applications along with the residential construction plans. A project number will be issued at time of submittal.

III. For builders who also participate in the Master Plan Program (repeat homes) please contact the Submitted Houses Section at (832) 394-8820 for information on the plan submittal process. Please visit our website (see back) for more information and program details.

IV. Once plans are approved, the MDI builder may schedule inspections.



Schedule Inspections

To schedule an inspection, the MDI builder must provide the registration number and their PIN number that is assigned by the city. An inspection may be requested via:

- Online: See back for website
- Telephone: 832-394-8840
- Email: MultiDisciplinary.Inspections@houstontx.gov

MDI Construction & Inspection Phases

The following grouped inspections will be inspected simultaneously. Seven (7) inspections are allowed prior to additional inspection fees.

Plumbing	
4P	Plumbing Ground
Foundation/Slab	
4S	Structural Foundation (Steel, Footings, Setbacks)
4E	Electrical, Slab Cover/ Steel Bonding
Windstorm	
4S	Hurricane clips/ Wind straps/ Anchor belts/ Shear Wall Nail Pattern
4S	Firewall (if applicable)
Cover	
4S	Structural Framing (joists, rafters, beams, supports, headers, roof decking, poly-seal, sheathing, nail pattern). Wood burning fireplace.
4E	Electrical Rough-in
4A	HVAC Rough- in
4P	Plumbing Rough-in (including initial gas pressure test, shower pan, and DWV test)
4H	Decorative Appliance (non-wood burning)
4S	Insulation
Final	
4S	Structural, Electrical, Plumbing, HVAC, Gas, Drainage, and trees planted.