



CITY OF HOUSTON

Public Works & Engineering / Occupancy Inspection Section

MDI **MULT-DISCIPLINE INSPECTION PROGRAM**



Welcome to the City Of Houston's "Multi-Discipline Inspection Program", MDI. The MDI Program is a voluntary program set up for the inspection of residential one and two family dwellings. One Multi-Discipline Inspector will inspect all phases and trades in a construction project from the ground work through to the final product. There is no change in permit fees for utilizing the MDI program. The City of Houston Occupancy Inspection Section administers this program and all associated construction inspections are performed by a City of Houston certified Multi-Discipline Inspector.

The MDI Program objective is to reduce the number of inspections, be cost effective by completing multiple inspections during each trip and to accomplish this goal without compromising quality or integrity.

Homebuilders must register for the MDI Program prior to submitting plans or buying permits associated with the construction of new residences. A registration form is included with this information packet. Only the general contractor (Not the Sub-Contractors) may request inspections. Inspections may be faxed, phoned or emailed by the general contractor's project superintendent or other representatives authorized by the general contractor to schedule inspections. There is an information sheet included with this packet that outlines the inspection scheduling process.

We hope to make your experience with the MDI Program as pleasant and productive as possible. We welcome any comments or suggestions you may have. If we may be of further assistance, please do not hesitate to call Larry LaHaie at **832-394-9326**.

MDI

PROCEDURES

APPLICATION:

Homebuilders may request an application by contacting the City of Houston Occupancy Inspection Section. Application should be made before submitting plans for approval. Original application shall be filed with Occupancy Inspection MDI Section

- Telephone: (832) 394-9326 or (832) 394-9332
 - Request an application by fax: (832) 394-9630
 - Make application in person: 1002 Washington Avenue, 1st floor Occupancy Inspections
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REQUIREMENTS:

- Note on all permit applications “MDI PROGRAM”
 - Approved residential construction plans with permits designated as Multi-Discipline
 - Permits must be paid prior to requesting an inspection
 - Requested inspections are inspected the next business day under normal circumstances.
 - Inspections may be requested by fax @ 832-394-9630, or by telephone 832-394-9332
 - Inspections may also be emailed. Contact Larry LaHaie, 832-394-9326 for instructions.
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INSPECTION REQUEST:

To request inspections fax MDI Inspection Request Form or call 832-394-9332 or 832-394-9326 between 7:00am & 4:30pm Monday through Friday or send inspection requests by email. Contact Larry LaHaie for emailing instructions.

All inspections will be performed the next business day. To cancel an inspection call the morning of the inspection before 7:30am to avoid re-inspection fees.

Provide the representative with the following information:

- Caller’s name, phone number, name of the homebuilder or homeowner
 - Project number, address to be inspected and type of inspection requested
 - **“Same day concrete only”** for foundation and/or driveway inspections may be requested prior to 12:00 noon and will be done after noon on the day they are requested.
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MDI

CONSTRUCTION & INSPECTION PHASES

Adhering to the (7) seven inspections scheduled below will allow us to serve you in a timely and cost effective manner.

1. (4P) Plumbing Ground
2. (4S) Structural Foundation (Steel, Tendons, Footings, Setbacks)
(4E) Electrical Slab Cover / Steel Bonding
3. (4S) Hurricane clips / Wind Straps / Anchor Bolts / Shear Wall Nail Pattern
4. **Cover:**
(4S) Structural Framing (Joists / Rafters / Beams / Supports / Headers / Roof Decking/ Polyseal/ Sheathing Nail Pattern)
(4E) Electrical Rough-in
(4A) HVAC Rough-in
(4P) Plumbing Rough-in (plus initial gas pressure test)
(4H) Decorative Appliance (Non-Wood Burning) – (**Separate Permit Required**)
5. (4S) Insulation Inspection – Only after all covers have been approved
6. (4E&A) “G-14” Energy Conservation Sealing
7. (4S) **Final:**
Structural, Electrical, Plumbing, HVAC, Gas, Decorative Appliance Final

- Extra:** (4L) Temporary Power Pole (Sawpole – (**Separate Permit Required**)
(4G) Temporary Gas (**Separate Permit Required**) (**Temp Letter Required**)

NOTE *(4E) Temporary Cut-in for Power (TCI) (Temp Letter Required)

***(4W) Sidewalk-driveway approach**

***(4P) Yard Sewer**

***(4P) Shower Pan (Job Fabricated)**

***(4S) Brick Ties**

*** These inspections may be scheduled with any of the (7) included inspections or with any separately permitted inspection.**

One purpose of the MDI program is to allow multiple inspections during a single trip to a project. Any additional individual inspections (i.e., sewer, shower pan, nail pattern, etc.) that cannot be made during the above seven (7) trips will require an additional fee of \$100.42 per inspection. The homebuilder will be assessed all re-inspection fees and it is up to him to back charge his subs or not. These fees (\$100.42 per occurrence) are to be paid before any type of inspection can be scheduled once a re-inspection fee has been assessed. We will work with you regarding the inspection process so do not hesitate to ask questions. Should you require additional information, please contact Mr. Larry LaHaie at (832) 394-9326.



CITY OF HOUSTON

MDI

(MULTI-DISCIPLINE INSPECTION SECTION)
APPLICATION FOR VOLUNTARY PARTICIPATION
(832) 394-9326 / (832) 394-9332

Homebuilder Name: _____

Homebuilder Address: _____

The following persons are designated agents have the general contractor for said company and are authorized to request inspections:

	NAME	TITLE
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

_____ (Homebuilder) Assumes all responsibility for establishing an agreement with the sub-contractors to call for their trade inspections and agrees to be responsible for ensuring re-inspection fees are paid prior to the final utilities being released.

Name of Officer or Agent (Type or Print)

Title of Officer or Agent (Type or Print)

Signature of Officer or Agent

Date:

Phone Number () _____

Fax Number () _____

Please return completed form to:

Or you may fax completed form to:

CITY OF HOUSTON
Public Works & Engineering
Code Enforcement Group
Occupancy Inspection Section

OCCUPANCY INSPECTION SECTION
Fax (832) 394-9630
For Additional Information Call:
(832) 394-9332

ATTN: Larry LaHaie
1002 Washington Avenue / P.O. Box 61167
Houston, Texas 77208
Ph. (832) 394-9326
larry.lahaie@houstontx.gov