

# NORTHWEST SATELLITE OFFICE

10555 Northwest Freeway, Suite 148  
Houston, TX 77092

832-395-6585  
832-395-6584 (fax)

Open Monday through Friday  
8 am to 5 pm

## Available Services

Please note, some services are subject to supervisor's approval.

- Residential one-stop plan review
- Commercial one-stop plan review
- Revisions (*single craft only*)
- Consultations regarding plan requirements
- Trade permits (*electrical, plumbing, HVAC*)
- License renewal (*electrical, plumbing, HVAC*)
- Advance pay account deposits
- Driveway permits (*remove and replace only*)
- Occupancy trade permits (*electrical, plumbing, HVAC*)
- Routing of plans to main office for review
- Pick up Certificates of Occupancy or Certificates of Compliance (*previously printed at the main office*)
- Address change requests (*intake only*)

## Payment Methods

- Check (*personal, cashiers, money order*)
- Credit/debit card (*Visa, MasterCard, Discover, American Express*)

## Other Locations

Main Office:  
1002 Washington Avenue  
Houston, TX 77002

Kingwood Satellite Office:  
3915 Rustic Woods Drive  
Kingwood, TX 77339

Clear Lake Satellite Office:  
1335 Regents Park Drive, Suite 130  
Houston, TX 77058

## Stay Connected

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