

## **Neighborhood Street Reconstruction Program (Alleys) Information Sheet**

1. Only alleys accepted by the City for Maintenance, as determined by the Office of the City Engineer, are eligible for this program.
2. The minimum amount that can be petitioned is one block.
3. 75% of the abutting property owners based on linear feet (not the total amount of houses), must sign the petition form.
4. Signatures are checked against Harris County Appraisal District's (HCAD) Property Ownership Records. HCAD does have a web site that can be utilized at <http://www.hcad.org/>. Only property owners' signatures are accepted. Tenants' signatures will not be considered.
5. Once the alley is accepted into the program, the wait time will be determined by available funding and the severity of the need. The City may decline to accept a petition if an evaluation of the alley and drainage reveals insufficient need for the project.
6. The City will determine the level of improvement to the public right of way required.
7. Once an alley is accepted, it will not be removed without notification being provided to the petition organizer and the District Council Member.
8. Successfully petitioned alleys are grouped based upon location. Projects are scheduled for reconstruction based upon geographical grouping, date of approved petition, severity of need, and other proposed work in the area. However, due to budget constraints the project design and construction schedule may be shifted.
9. The petition form along with the procedures can be found on the city's web site at <http://documents.publicworks.houstontx.gov/latest/neighborhood-street-reconstruction-nsr-program.htm> under the Neighborhood Street Reconstruction Program.