

## Neighborhood Street Reconstruction Program Information Sheet

1. Only existing public **residential** streets located within the City of Houston that are at least 50% developed (number of lots that have actual houses) and are served by City sanitary sewer and water are eligible for this program.
2. The minimum amount that can be petitioned is one block.
3. Adequate right-of-way must be available (no less than 50 feet).
4. 75% of the abutting property owners must sign the petition form. This does include corner lots even if the house fronts another street. The 75% requirement is based on linear feet not the total amount of houses.
5. Signatures are checked against Harris County Appraisal District's (HCAD) Property Ownership Records. HCAD does have a web site that can be utilized at <http://www.hcad.org/>. Only property owners' signatures are accepted. Tenants' signatures will not be considered.
6. Once the street is accepted into the program, the wait time will be determined by available funding and the severity of the need. There are a large number of streets currently in the NSR Program. The City may decline to accept a petition if an evaluation of the street and drainage reveals insufficient need for the project.
7. The City will determine the level of improvement to the public right of way required, including base, surface, curbs, gutters, water, wastewater, storm sewers and sidewalks (if included on the petition). The preference regarding sidewalks must be specified on the petition form or the petition will be returned as incomplete.
8. Once a street is accepted, it will not be removed without notification being provided to the petition organizer and the District Council Member.
9. Successfully petitioned streets are grouped into a Neighborhood Street Reconstruction (NSR) Project based upon location and overall size. Projects are scheduled for reconstruction based upon geographic grouping, the date of the approved petition, the Pavement Maintenance and Management ratings, and proposed utility or drainage improvement work along the streets. However, due to budget constraints the project design and construction schedule may be shifted.
10. The petition form along with the procedures can be found on the city's web site at <http://documents.publicworks.houstontx.gov/latest/neighborhood-street-reconstruction-nsr-program.htm> under the Neighborhood Street Reconstruction Program.